

## COOPERATIVE EDUCATION STUDENT APPLICATION

**Program** (Major) \_\_\_\_\_ **Date** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(If not determined, determine by mid-semester)

**GENERAL INFORMATION** (Please type or print)

**Name** \_\_\_\_\_ **ID** \_\_\_\_\_  
**Mailing Address** \_\_\_\_\_  
**Home Address** (if different from above) \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Are you currently employed?     Yes     No    **Date Verified** \_\_\_\_\_

If employed, answer the following:

**Job Title** \_\_\_\_\_  
**Name of Company** \_\_\_\_\_  
**Name of Supervisor** \_\_\_\_\_  
**Company Address** \_\_\_\_\_  
**Work Phone Number** \_\_\_\_\_

If not employed, answer the following:

**Employment desired** (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
**Area of City preferred** \_\_\_\_\_  
**Date you can start** \_\_\_\_\_ **Salary Desired** \_\_\_\_\_ **Estimated Graduation** \_\_\_\_\_

**COOPERATIVE EDUCATION INFORMATION**

**Date Verified/Waived**

Are you currently enrolled in HCCS? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Number of hours you have completed: _____	_____
G.P.A. _____	_____
Interview with Co-op Instructor? _____	_____
Work Agreement/Training plan filed? _____	_____
Approved by: _____	_____

**IN APPLYING FOR A CO-OP PROGRAM, I UNDERSTAND THAT:**

1. My work assignment will be made by my supervisor and may not be the preference I have indicated. It will reflect the best balance among my interests, supervisor's interests and my instructor's judgment. He may release copies of my unofficial college transcript to prospective and current co-op sponsor(s).
2. Pay rates while on Co-op are negotiated between the Sponsor and the student and is in no way controlled by the College.
3. I will be expected to sign a Co-op Training Plan that will identify my Co-op sponsor, rate of pay and training objectives to be completed.
4. I will supply a transcript and written resume, if requested by the Co-op Education Office.
5. I am expected to honor my commitment to the Co-op program, unless circumstances unknown to me now prevent my doing so.

**I hereby apply for admission to the Co-op program.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_