

## COOPERATIVE EDUCATION JOB SITE EVALUATION FORM

**Co-op Student's Name** \_\_\_\_\_  
**Job Site (Name of Company)** \_\_\_\_\_  
**Supervisor** \_\_\_\_\_  
**Term/Year** \_\_\_\_\_

In order that the Cooperative Education/Practicum may provide the student maximum benefits from the Co-op work experience, you are requested to respond to the following state: (This evaluation is confidential and will not be shared with your supervisor.)

Please circle the most representative response.

**Key:**

- 5 **NA** *Not applicable or I don't know*
- 4 **SA** **Strongly agree** (You strong agree with the statement.)
- 3 **A** **Agree** (You agree more than you disagree.)
- 2 **D** **Disagree** (You disagree more than you agree.)
- 1 **SD** **Strongly disagree** (You strongly disagree with the statement.)

**My immediate supervisor:**

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 1. Provided adequate instruction or training needed to perform assigned tasks.....                                    | 1 | 2 | 3 | 4 | 5 |
| 2. Encouraged and supported my learning objectives through this work experience.....                                  | 1 | 2 | 3 | 4 | 5 |
| 3. Involved me in or exposed me to the general work and activities associated with the<br>business or department..... | 1 | 2 | 3 | 4 | 5 |
| 4. Provided necessary job-related information and resources needed to do my job.....                                  | 1 | 2 | 3 | 4 | 5 |
| 5. Discussed with me problems involved with my job or with my work performance.....                                   | 1 | 2 | 3 | 4 | 5 |
| 6. Was available/accessible to answer job related questions.....  | 1 | 2 | 3 | 4 | 5 |
| 7. Treated me in a professional manner.....   | 1 | 2 | 3 | 4 | 5 |

**This training/job site:**

- |  |   |   |   |   |   |
|--|---|---|---|---|---|
| 8. Helped me learn about the tasks involved in my specific career or field of study..... | 1 | 2 | 3 | 4 | 5 |
| 9. I would recommend the job site as a training site for future co-op students.....      | 1 | 2 | 3 | 4 | 5 |

**My overall rating of this job site and/or supervisor is:**

- |  |          |                  |
|--|----------|------------------|
| I learned a lot and had the opportunity to apply my skills and knowledge on the job. It was a challenging work experience..... | <b>A</b> | <b>Excellent</b> |
| I learned some new tasks and had the opportunity to apply some of my skills and knowledge.....                                 | <b>B</b> | <b>Good</b>      |
| Was not as effective a training site as it could have been.....  | <b>C</b> | <b>Average</b>   |
| I do not recommend this job site.....  | <b>D</b> | <b>Poor</b>      |

**Other Comments about your job, supervisor or work site:**

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